

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

IN PROGRESS	APPROVED – AWAITING SLOT	AWAITING UPDATE - X	AWAITING REMOVAL
Project approved & underway	Project approved but awaiting available resources	Project not yet approved and requires further input	Project to be removed by mutual agreement or failure to progress

Previous Status	Item	Progress to Date	Actions and Recommendations	New Status
	Trowbridge LHFIG – 29th June 2023 10am (West Wilts hybrid meeting room, County Hall)			
	1. Apologies and Attendees			
	<p>Apologies: WC: Cllr Jacob TC/PC: Lance Allan – Trowbridge, Stephen Carey – Southwick, WC Engineer: Mark Banks</p> <p>Present: WC: Cllr Vigar, Cllr Trigg, Cllr Palmen, Cllr Clark, Cllr Pricket, Cllr Kirk, Cllr Cave, Cllr Piazza TC/PC: Roger Evans – North Bradley, Richard Covington – West Ashton, Andrew Bryant - Trowbridge WC Engineer: Jamie Mundy</p>			
	2. Notes of last meeting			
	Notes from the previous meeting will be published as part of the agenda for the next scheduled Trowbridge Area Board (6 th July 2023)			
	3. Financial Position			
	<p>No allocations were made at the last meeting – 27th April. Our allocation for 2023/24 £31,258 has been confirmed by Cllr Thomas.</p> <p>Allocation agreed at this meeting see 7b) 3 sets of dropped kerbs on Studley Green: £4,500 (£3,375 LHFIG & £1,125 Trowbridge TC) Remaining budget: £27,883</p>			
	4. Discussion about membership, attendance and voting...			
	<p>All agreed that clearer and firmer policies on would be helpful due to some ambiguity of the Terms of Reference creating confusion. Cllr Vigar offered to write to Perry Holmes as Director of Governance, copying Cllr Thomas as Cabinet member for Highways. Cllr Vigar will circulate proposed letter for everyones views before sending.</p>			

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	5.	Top Priority Schemes			
LHFIG decided to request alternative scheme	a)	Woodmarsh, North Bradley	<p>The Cabinet Report on the outcome of the bid process confirmed the Woodmarsh scheme had not been successful.</p> <p>£10,419 was allocated from this and previous years for this bid. All agreed that an alternative scheme should be developed, gateways at either end, roadmarkings, signage.</p> <p>JM to develop a scheme and liaise with North Bradley PC.</p>	<p>As per last meeting</p> <p>JM to arrange site meeting with NBPC</p>	JM to develop an alternative scheme
Awaiting update	b)	16-19-13 Newtown Pedestrian Crossing	<p>Results showed the recorded speeds met the 20mph criteria, yet is contrary to policy concerning the road use.</p> <p>Senior colleagues are considering exception to policy and have sought advice from the Wiltshire Police, concerning enforcement.</p>	<p>There were no objections to the TRO for revised parking arrangements required to install the crossing.</p> <p>Construction works due to start works on the 7th August.</p> <p>There will be a few days when the road will need to be closed, but will not be closed for the full duration of works.</p>	Programmed for 7 th August
Consultation ends 1 st May	c)	The Halve & other parking restrictions across the town	<p>Consultation ended 1st May.</p> <p>JM will provide feedback to Members of comments made before the report goes to the Cabinet Member for the final decision.</p>	<p>JM shall inform that the Cabinet report is now drafted and will contact members direct to go through responses prior to the report going to Cllr Thomas.</p>	JM preparing the Cabinet report
Awaiting date from TRO team	d)	Brook Road 20mph and traffic calming	<p>Awaiting consultation date along with the other 20mph zones across the town. Once outcome of that consultation is known, appropriate traffic calming options will be considered/discussed. See 5b below</p>	<p>The TRO team have informed this is now likely to be in autumn</p> <p>JM to keep Cllrs informed</p>	Awaiting consultation date from TRO team

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	6.	Other Priority schemes			
Awaiting programme date	a)	Speed reduction measures Cockhill, Trowbridge	Further to recommendations by Atkins for no changes to speed limit, a road marking scheme was developed and supported by the group and TTC. Funding agreed at last meeting: £5,500 Funding: LHFIG £4,125 / TTC: £1,375	Programmed for 30 th June. JM to keep JT updated	Programmed for 30 th June
Awaiting date from TRO team	b)	20mph speed restrictions across the town	Agreed at a previous LHFIG to proceed with the TRO consultation process; <ul style="list-style-type: none"> • Broadmead estate • Innox Road • St Thomas Road area 	Likely to be autumn JM to keep Cllrs informed	Awaiting consultation date from TRO team
Awaiting update	c)	20mph and improved crossing points Silver Street Lane, Trowbridge	TTC confirmed not in a position to consider until further works undertaken. Kirsty has reviewed and identified measures to address road and pedestrian safety concerns. JM to develop further (signage/wig-wags etc...) and will liaise direct with Cllr Vigar & TTC	As per last meeting JM/DV to discuss further and arrange a site visit.	JM to develop further
Awaiting update from NBPC	e)	Speed reduction; Phillips Way & Westbury Road, North Bradley	NBPC confirmed that they have now discussed and wish for a scheme to be developed along the lines of a gateway at that end of the village. JM noted that this could be included in an alternative plan for Woodmarsh.	As per last meeting JM to arrange site meeting with NBPC	JM to develop scheme and liaise with NBPC and LHFIG

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Approved – awaiting slot	f)	Goose St, Southwick	Provision of new footway link and dropped kerb crossing point. Installation works programmed for Oct 2023.	As per last meeting	Programmed for 9th October 2023
Awaiting update	g)	Repair of grass verges - Manor Road, Trowbridge	JT highlighted the phasing plan that KR had put together. Proposed initial step would be £9,000 approx. Group asked if this 1 st section could also be phased, as would be a good chunk of our allocation for the year.	To be explored further with regards to phasing this work. JT exploring other sources of funding with Dr Murrison MP	Awaiting further update
Approved – awaiting slot	h)	Dropped kerbs – annual programme	At last LHFIG it was agreed to fund the below sites at £4,500 Withy Close / Greenway Gardens / Fulney Close	Works were completed in May	Works complete (Remove from tracker)
Awaiting Atkins report	h)	Speed limit assessment - Frome Road, Southwick	Atkins report conclusion was no change to existing speed limit. JM now is receipt of comments from SPC JM to have internal discussion and with Atkins to review request and report back to SPC and LHFIG on proposed way forward.	As per last meeting JM liaising with SPC direct	Agreed to be removed from tracker
Awaiting update from 3 rd parties	j)	Bus shelter request Manor Road	KR has contacted Selwood Housing. Selwood Legal Team have indicated that there is scope to dedicate some land as highway to allow shelter installation.	Further to Passenger Transport Team’s concern over the lack of use at this location. This now be removed – Agreed by JT and consensus of group	Not viable, Agreed to be removed from tracker
Awaiting programme date	k)	Enhanced speed limit signage Leap Gate	Proposal discussed and agreed at last meeting Funding: LHFIG £3,750 / TTC £1,250 JM preparing detailed design ready for new contractor (Milestone)	Programmed for 30th June. JM to keep MJ updated.	Programmed for 30th June

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Awaiting Engineer's report (JM)	l)	Request for crossing nr Victoria Road	Pedestrian survey results indicated Ped volume too low for a formal crossing. Was discussed/suggested that any further work put on hold and further discussion due to imminant developments off Elizabeth Way and footway/cycleway improvements on Trowbridge Road, Hilperton	JM to discuss further with EK and MJ outside of LHFIG – will come back to LHFIG if a suitable scheme can be achieved.	Agreed to be removed from tracker
Approved awaiting slot	m)	Additional street light - Greenhill Gardens, Hilperton	HPC confirmed preferred option, option 1 at a cost of £4,600.00 and also their contribution. Funding: LHFIG £3,450 / HPC £1,150 Scheme now with Street Lighting team to programme implementation. Was going to be done by Ringway but will now be carried out by new contractors Milestone.	Was going to be done by Ringway but will now be carried out by new contractors Milestone – as a result costs have increased, yet no increase funding sought from LHFIG. JM continues to push for programme date	Approved – awaiting slot
Approved awaiting slot	n)	Junction warning signs - Frome Rd/ Church Lane	Funding for new junction warning signs agreed - £1000. TTC confirmed contribution. Funding: LHFIG £750 / TTC £250	Works were completed end of June.	Agreed to be removed from tracker
Approved – awaiting slot	o)	SID locations – Hilperton village	EC raised a request for LHFIG to support allocating resource to provide NAL sockets and posts for SIDs in Hilperton, funded by Parish Council.	Contractor advises socket now in on Trowbridge Road. JM to check on site and chase other site on Marsh Road.	JM to update EC direct
Approved awaiting slot	p)	20mph speed limit request – Bratton Road, West Ashton	Request discussed at last meeting. WAPC confirmed contribution. LHFIG agreed to support an assessment. Assessment would be £2,500 Funding: LHFIG £1875 / WAPC £625	Speed assessment took place mid-May. JM currently preparing report for West Ashton PC.	JM preparing report

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Await info from Visit Wiltshire (egiability)	q)	Brown direction signage for Southwick Baptist Church	<p>Discussion on the need for Brown Signs despite the church being listed etc, as there are many other listed/buildings of interest in the area, some members were concerned this could set a precedent...</p> <p>SPC are advised to approach Visit Wiltshire in the first instance to determine if the Church would qualify for Brown (Tourist attraction) signage. JM will provide details and Wilts Policy document to Southwick PC.</p>	As per last meeting – no action for LHFIG, Brown Signs to be funded by the organisation/establishment requesting.	Remove – as action now with SPC not LHFIG
Await any further requests	r)	Parking restrictions – Churchlands, North Bradley	<p>There was consensus that the request merited action, yet to ask other Parishes if they had any requests that could be included in a change to the Traffic Regulation Order, as to get most out of the £3k legal/consultation cost.</p> <p>Members requested to bring forward any requests in the Parish areas.</p> <p>No further requests received as this meeting 27th April</p>	<p>JM has received info regarding an outstanding request in Southwick, supported by SPC that has merit and could be included in a package of work together with the North Bradley request.</p> <p>Other Parishes encouraged to submit requests to include in a future TRO. JM/DV to write to Parish Clerks inviting requests.</p>	LHFIG to consider proceeding with a TRO for these areas
JM to provide feedback to request	s)	Wingfield Road, speeding issue	<p>JT reported that results from a recent speedwatch highlighted high speeds around the school drop off/pickup which was alarming.</p> <p>SP mentioned that this had been raised previously and as its an A-road, 20mph couldn't be introduced.</p> <p>JM confirmed there are wig-wags were already in place outside the school. JT to share speedwatch data and JM to develop a road marking scheme.</p>	<p>As per last meeting</p> <p>School Keep Clear markings (Zig zags) will be introduced as part of the town wide parking review.</p>	Agreed to be removed from tracker

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	7.	New requests received since last meeting		
1st Meeting Date 29/06/23	a)	Horse warning signs – North Bradley	Requested by NBPC, but came in too late to be discussed at April's meeting.	<p>These type of signs are usually funded by the stable/livery establishment requesting them. They would also need to provide evidence of frequency of horses on the highway, regularly or occasionally...</p> <p>Typical cost: approx. £500 per sign</p> <p>RE will report back to NBPC and the stables requesting the signage</p>
1st Meeting Date 29/06/23	b)	Dropped kerbs – Studley Green	<p>Request supported by Trowbridge TC for 5 sites to assist mobility across the estate. 3 top priority sites have been identified.</p> <p>To discuss on the basis of £1,500 per site and that we've not made a specific allocation to dropped kerbs this year.</p> <p>JM shall request any others from elsewhere, so could be done as one package of works...</p>	<p>Potential allocation: Top 3 priority sites: £4,500 (£3,375 LHFIFG & £1,125 Trowbridge TC)</p> <p>All agreed this should proceed, JM will now arrange implementation and update JT once programme date known.</p>
	8.	Any other business		
		EC raised a request from Hilperton PC for 20mph speed limit – JM responded that a Highway Improvement Request must be raised before it can be considered at LHFIFG. JM to liaise direct with EC and Hilperton, as will need a speed survey in the first instance and that request should come to the next LHFIFG prior to looking at a village wide scheme.		
	9.	Date of next meeting: 14th September 2023 at 10am North Wilts Hybrid Meeting Room at County Hall		